



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS  
UNIT #15228  
APO AP 96271-5228

REPLY TO  
ATTENTION OF:

IMHM-CMO

1 August 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison Humphreys Policy Letter #76, Commissary/  
Exchange Shopping Cart Violation

1. The proponent for this policy is the Civilian and Family Member Misconduct Action Officer.
2. This policy is effective immediately. It remains in effect until rescinded or superseded.
3. References.
  - a. USFK Regulation 60-1, Ration Control Policy - Access to Duty Free Goods, 23 May 11.
  - b. United States Army Garrison Humphreys Policy Letter #3, Procedures and Guidelines for Processing of Civilian and Family Member Misconduct, 1 Aug 12.
  - c. USFK Regulation 600-52, Civilian and/or Family Member Misconduct, 27 Feb12.
  - d. Army Regulation 215-8, Army and Air Force Exchange Service Operations, 30 July 2008.
4. Applicability. This policy applies to all personnel who use shopping carts on Camp Humphreys at the Exchange or shoppettes or Camp Humphreys Commissary.
5. Purpose. To implement the orderly use, accountability and management of shopping carts located within Camp Humphreys.
6. General. This policy is punitive in nature and violation of the provisions herein may subject military personnel to disciplinary and/or administrative actions. Family members, civilians, contractor, and visitors who do not comply with this policy may be subject to administrative action or sanctions.
7. The unauthorized removal of shopping carts from the immediate area of the commissary, Exchange, or shoppettes is prohibited. The immediate area is defined as the commissary store, Exchange, shoppettes, and the parking lots immediately adjacent to these places. Neither Family housing nor any barracks are considered as within the definition of immediate area.

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8. Penalties. Service members in violation of this policy letter may be subject to UCMJ action or adverse administrative action. Civilian employees may be subject to the table of penalties found in AR 690-700. Servicemembers, civilian employees, Family members, contractors, and all other patrons may be subject to the following administrative actions:

- a. 1st Offence - One week suspension of ration privileges.
- b. 2nd Offence – 30-Day suspension of ration privileges.
- c. 3rd Offence - Indefinite suspension or permanent revocation of ration privileges.

9. Camp Humphreys' commissary currently has a system in place in which a customer who wants to use a shopping cart to carry their groceries home, to their barracks, or to the lodge may temporarily sign a cart out for use beyond the authorized areas. Refer to the commissary management for the details of this program.

10. Upon suspension or revocation of ration privileges, family members, civilians and contractors must surrender their Ration Control Card to the Ration Control Office for the period of suspension.

11. For Soldiers who have had their privileges suspended or revoked, the applicable unit commanders will monitor the USFK Ration Control, Unit Monitoring Tool, to ensure the intent of this policy letter is enforced and supported during the suspension or revocation period.

12. Point of contact for this policy is the Civilian and Family Member Misconduct Officer at 754-0036.

  
DARIN S. CONKRIGHT  
COL, SF  
Commanding

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A & B